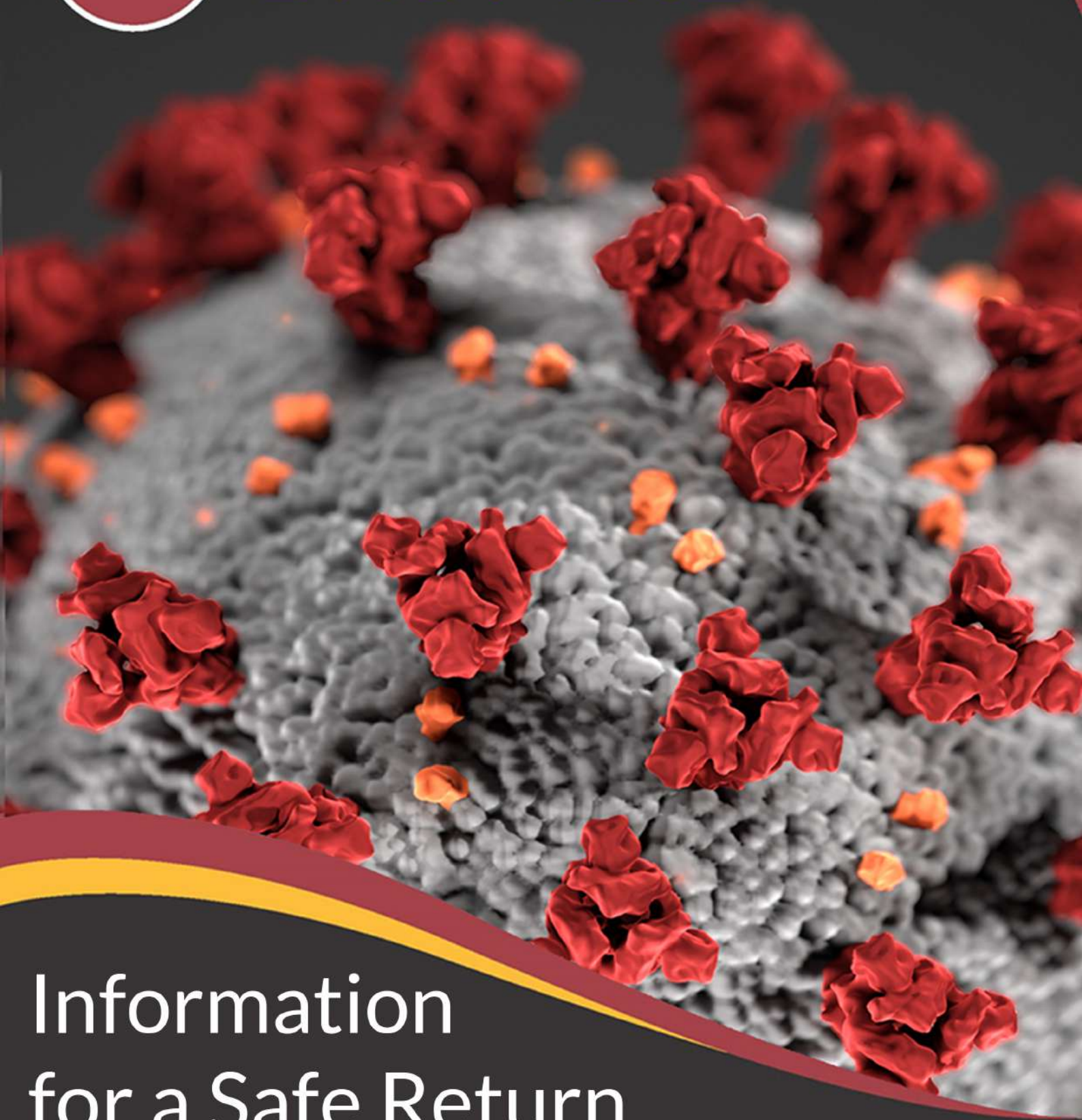




YSGOL CWM
BROMBIL



Information
for a Safe Return

Dear Parent / Carer,

On Wednesday 3rd June, The Education Minister announced that schools would begin a wider re-opening, allowing us to welcome back more of our pupils from Monday 29th June.

We have worked hard over the past few weeks to refine our practices around the school. As always, we desire to create an environment that is happy, safe and nurturing and in which our pupils – your children- can continue their learning. The refinement of our practices will mean that we have taken every possible measure taken to minimise the risk of any potential Covid-19 infection.

The aims of our plan for the rest of this term are to:

- provide wellbeing support for our pupils who have been out of school routines for over three months and may be dealing with a range of anxieties and emotions;
- supplement the home learning our pupils are completing with face to face teaching from subject teachers;
- build on the principles of blended learning, planning a mixture of face to face and online activities for the continuation of teaching in September;
- increase levels of engagement in online learning for all pupils, providing targeted support where required.

I hope that the guidance set out in this booklet goes some way to reassuring you about the measures we have taken to keep our community as safe as we possibly can. Whether you chose for your child to attend school or to remain at home is a personal decision. Whilst we would love to see all of our pupils return, we respect your decision either way.

Should, after reading this booklet, you find that you still have unanswered questions, please do not hesitate to contact the school.

Thank you,

Yours Sincerely

Mr S Clarke

Headteacher

How will you keep my child safe?

At Ysgol Cwm Brombil, we have followed Welsh Government and Neath Port Talbot guidance, aimed at keeping everyone as safe as possible.

The measures we are implementing include:

- social distancing for everyone;
- limited access to the school building;
- restricted movement around the school building;
- a one way system of movement around the building, clearly signposted;
- strict guidelines regarding cleaning and hygiene;
- PPE packs in each classroom in case staff need to be in close contact with pupils, to protect both;
- hand sanitizer and cleaning packs in each classroom.

Can parents/ carers visit the school?

There is limited access to the school building. This means that no visitors, including parents/ carers will be admitted to the building other than in exceptional circumstances. As far as possible, all communication with parents will be conducted by telephone, email, text or letter.

When can my child attend?

Each child has been allocated a certain day/s depending on their current year group.

	Monday	Tuesday	Wednesday	Thursday	Friday
Primary Phase	Year 2: Group 1	Year 2: Group 2	Year 1: Group 1	Year 1: Group 2	No pupils
	Year 4: Group 1	Year 4: Group 2	Year 3: Group 1	Year 3: Group 2	
	Year 6: Group 1	Year 6: Group 2	Year 5: Group 1	Year 5: Group 2	
Secondary Phase	Year 10: All	Year 7: All	Year 8: All	Year 10: All	Year 9: All

What are the times of the school day?

Primary Phase		Secondary Phase
9:00am (Years 1, 2, 5 and 6) 9:15am (Years 3 and 4)	Start of school day	8:30am
2:45pm (Years 1, 2, 5 and 6) 3:00pm (Years 3 and 4)	End of school day	2:00pm

Break and lunch times will be staggered throughout the day to allow for limited pupil numbers in the primary hall, secondary canteen and outdoor spaces.

What should my child do on arrival?

Primary Phase pupils – together with their parents – will need to wait on the marked lines outside either the Foundation Phase or the Key Stage 2 gates. A teacher will welcome pupils onto the school premises one at a time. Pupils will be asked to immediately clean their hands before proceeding straight into a classroom.

Secondary Phase pupils will be asked to line up in two queues outside the Pupil Entrance. Again, they will need to line up individually on the marked lines on the ground. Pupils will be welcomed in to the school by a member of staff. They will immediately be asked to clean their hands and sign in. They will then be shown to a seat in the canteen.

Hub pupils will be asked to wait outside the main reception – together with parents, if they are of primary age – on the marked lines. Children will be admitted individually through the main school entrance.

What will my child do whilst at school?

We are all eager to get back to lessons! Your child will continue to receive lessons in an array of subjects. They will also receive support with home learning, wellbeing check ins and targeted support, where required.

In order to facilitate social distancing, your child will be in a small group / class called a 'pod.'

My child attends key worker childcare. Can they attend classes on their relevant year group day?

Your child may attend school on their allocated day and attend the hub provision for key worker childcare on the other days. However, they will not be able to mix groups on the same day. This means they can either attend school with their year group or with the hub on a single day.

Is my child expected to adhere to social distancing?

Yes, all staff and pupils must ensure that social distancing protocols are observed.

We have set out the following guidelines to keep our whole community safe:

- where possible, all staff must maintain a 2 metre distance from each other;
- pupils will be politely reminded if they forget. Persistent refusal will result in parents being contacted and, possibly, asked to collect their child;
- all rooms within the school have signs on the door indicating the maximum number of people allowed in the room at one time;

- pupils will remain in their classroom 'pod' as much as possible;
- PPE to be worn by staff in the event of physical contact with pupils;
- Pupils who persistently refuse to follow social distancing will be dealt with under the school's new Behaviour Policy.

How should my child travel to school?

The school recommends that all parents/ carers consider the safest method of travelling to school. Walking or cycling are the healthiest options.

School transport is limited. Where pupils in Secondary phase require transport, please let us know when you notify us of your child's intended attendance. Arrangements are being made by the Local Authority who will then contact you directly.

What equipment should my child bring?

All primary and secondary pupils must bring the following:

- a **water bottle labelled clearly with their name**. The drinking fountains have been switched off for the time being. Pupils may obtain further bottled water from the canteen during break and lunch times;
- a **packed lunch if not having school dinners**. Pupils will need to take their rubbish home with them.

Secondary pupils must bring the following:

- **basic stationery, including, a pen and pencil** – pupils will be able to purchase a pencil case of items from school, if necessary. They will not be able to borrow equipment themselves or lend equipment to others;
- **A4 plastic document wallet** – this is for storing workbooks which will be given to your child;
- Year 7 pupils must bring their **Knowledge Organisers** and may use these plastic wallets, rather than purchasing new ones.

Pupils may bring a bag into School with them to transport items. The bag must remain on the floor in their classroom as much as possible.

Soap and hand sanitizer are available in school. However, you may wish to give your child hand sanitizer for personal use.

All personal items, eg, mobile phones, are brought in to school at the pupils' own risk. We advise that pupils bring with them only the essential items listed above.

What clothing should my child wear?

Pupils may wear school uniform (without blazers and ties), school PE kit or their own choice of sensible clothing. All clothing and footwear should be easily washable. Ideally, clothing should only be worn for one day before being washed.

Pupils will need to wear comfortable clothing. There will be no need for them to wear jewellery.

Will my child get food at break time and lunchtime?

Food will be available from the school canteen. There will be a limited choice of menu compared to normal. Those pupils entitled to free school meals will continue to receive their FSM allowance from Neath Port Talbot Council.

Pupils may bring in their own packed lunch. They must take any rubbish home with them.

Pupils will need to bring in filled water bottles labelled clearly with their name. Further bottled water will be available.

Will my child be with their friends?

Pupils will be placed in pupils groups of approximately 10. Where possible, they will be placed with pupils they know. We cannot guarantee your child will be with their immediate friendship group.

How will toilet facilities work?

Pupils will have free access to use the toilet facilities at break and lunch times. Toilets will be supervised by staff to ensure there is an orderly queue and that social distancing is adhered to. Should a pupil need to go to the toilet during a lesson, staff will be sensitive. Pupils will be supervised to ensure social distancing at all times.

What support is available for children with Additional Learning Needs?

Support for pupils with ALN will be tailored according to their individual needs. This will be risk assessed by the ALNCo. The Local Authority Inclusion Service has a helpline to support parents of children with Statements of ALN. <https://www.npt.gov.uk/23268>

What about cleaning and personal hygiene?

The school has significantly increased cleaning capability and all high contact surfaces will be frequently cleaned throughout the day.

It is essential that all pupils exercise high standards of personal hygiene at all times. Maintaining high standards of personal hygiene is recognised as one of the strongest defences against the spread of Coronavirus.

The school will be cleaned thoroughly at the end of each day. Cleaners will also be deployed throughout the day to maintain surfaces, door handles, stair handrails, toilets and deal with the cleaning of rooms where children have been unwell.

Pupils will clean their hands on arrival to the school, before taking their seat. Children should be encouraged not to touch their face. It is important that children recognise the importance of cleaning their hands throughout the day.

What if my child is unwell?

Please keep your child at home if they are:

- unwell;
- showing symptoms of Covid-19;
- living with someone who is displaying symptoms of Covid-19.

In the event that a child becomes ill during the school day, they will be immediately referred to the one of the two Health Care workers within school. If symptoms are confirmed, parents will be called to immediately collect them.

The current symptoms to recognise are:

- loss of taste or smell;
- high temperature;
- new persistent cough.

What about misbehaviour?

The School's Behaviour Policy remains appropriate at this time and contains a range of strategies to promote positive behaviour. Coughing, spitting, or any other behaviour with the intent of causing infection, threatening potential infection or causing others unnecessary anxiety will be viewed as a serious breach. Pupils demonstrating behaviour of this nature will not be permitted to attend lessons this term.

IMPORTANT: What do I need to do now as a parent/ carer?

- Make sure we have your correct contact details.
- Go through this information with your child to prepare them for returning to school. There is also a short video you may find useful here.

<https://www.youtube.com/watch?v=nQ59jRIsT3A&feature=youtu.be>

You may also find this simplified version of our rules useful:

Follow **A B C**:

Keep **A** Safe Distance

Be Clean and Hygienic

Continue Learning.

We look forward to welcoming your child back to school soon.